



SAN DIEGO HEARTBREAKERS EXHIBIT FORM EXAMPLES



40.0 EXHIBIT 1 Women's Timeline

DUE DATE	EVENT	INDIVIDUAL	X
May 15 th	Try-Outs may begin		<input type="checkbox"/>
July	Board of Director's Meeting		<input type="checkbox"/>
August	Registered Participant Members meeting. * Bring list of tournaments. * Figure out tentative monthly dues. * Schedule more than 14 games!!! * Code of Conduct and Consent to Treat forms signed		<input type="checkbox"/>
September 1 st	Individual USA Hockey Registration forms completed and submitted through the cybersport online program. Collect birth certificates for roster verification.	SDHB President	<input type="checkbox"/>
September 1 st	Team contact information is sent to: Name, address, email, phone#, and fax# of head coach and team manager	Bridget Hopkinson	<input type="checkbox"/>
September 15 th	Preliminary Rosters (form 1-T) must be submitted for approval PRIOR to any games being played and all supplemental rosters Complete game schedule and any updates throughout the season (before 1 st game is played) A hard copy of each score sheet needs to be submitted within 48 hours to:	Wendy Goldstein Bridget Hopkinson Bridget Hopkinson Bridget Hopkinson	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
September 30 th	Teams \$1000 deposit (checks made out to CAHA) is due along with copy of official (preliminary) roster (form 1-T)	Bridget Hopkinson	<input type="checkbox"/>
October 1 st	Team Declaration Form Due Email to Hard copy to	Margo Dreyer Bridget Hopkinson	<input type="checkbox"/>
November 30 th	Last chance to drop from competition and get \$1000 deposit back	Bridget Hopkinson	<input type="checkbox"/>
December 1 st	Final Rosters (forms 2-T and 1-T) must be in place (except Senior "A") and signed in blue ink (2 copies, submit one, keep one) Original to Copy to	Wendy Goldstein Bridget Hopkinson	<input type="checkbox"/>
December 1 st	Last chance to move divisions	Margo Dreyer	<input type="checkbox"/>
February 1 st	Last chance to play qualifying games before credential book is due		<input type="checkbox"/>
February 7 th	Credential Book is due to the Pacific District Associate Registrar with a blank 2-C form	Wendy Goldstein	<input type="checkbox"/>
March	District Tournament		<input type="checkbox"/>
April	National Tournament		<input type="checkbox"/>

41.0 EXHIBIT 2 Confidential Registration Form

Provide this form to the San Diego Heartbreakers President. This form will be stored in a secure area and will only be used if a major injury occurs to you while playing with the Heartbreakers. Only medical professionals will be given this information. The San Diego Heartbreakers will conform to all U.S. Department of Health and Human Services regulations as set out under Health Insurance Portability and Accountability Act (H.I.P.A.A.).

NAME	
First Name	
Last Name	

MAILING ADDRESS	
Street Address	
City	
State	California
Zip Code	

OTHER INFORMATION	
Email Address	
Home Phone #	
Cell Phone #	
Date of Birth	Age
Heartbreaker Jersey #	

MEDICAL INFORMATION	
Medical History	
Medications	
Allergies to Medications	
Emergency Contact Name	
Emergency Contact Phone #	

Signature _____

Date: _____

42.0 EXHIBIT 3 Player Agreement

EFFECTIVE DATE: SEPTEMBER 1ST, 2012
 SEASON: 2012-2013

END DATE: APRIL 30TH, 2013

This Player Agreement (the "Agreement" herein) is between the San Diego Heartbreakers Board of Directors and _____ print name _____. By signing this Agreement, you understand and agree to commit to the San Diego Heartbreakers for the season listed above and all of the provisions below.

1.0 – Season Commitment

The San Diego Heartbreakers are an all women's national bound tournament travel team. The team competes on a yearly basis with Committed Players throughout the season.

- 1.1 The season commitment to the team is from at least September 1st thru April 1st of each playing season. Actual commitment dates are listed above for this season (the "Effective Term" herein).
- 1.2 You are committing to the 13 other Committed Players on this team.
- 1.3 You must play in at least 10 games to qualify for Districts/Nationals. The team as a whole must play in a minimum of 14 games to qualify. All games must be completed by the 1st week in February of each season.

2.0 – Financials

Finances are a major commitment as Hockey is one of the most expensive sports to play. Tournaments, practices and other ice spots costs are calculated by the 14 Committed Players. The San Diego Heartbreakers' financial obligations are at their highest during the months of October thru January of each season.

- 2.1 A \$300 non-refundable deposit is due by no later than September 15th of each playing season.
- 2.2 I have chosen the Option Payment below for coverage of monthly Dues:

	OPTION 1: \$300 Deposit due September 15 th plus an additional \$500 due by October 8 th
	OPTION 2: \$300 Deposit due September 15 th 1 st Installment of \$275 due October 8 th . 2 nd Installment of \$275 due November 12 th .
	OPTION 3: \$300 Deposit due September 15 th Monthly dues of \$ 140 will be due by the 3 rd of each month starting with October 3 rd and ending with the last payment on January 3 rd , 2013.
- 2.3 The deposit, dues and/or fees collected cover tournament fees, exhibition games, practice ice spots and coaches' expenses.
- 2.4 Monthly dues, fees or deposit do NOT cover individual travel arrangement expenses such as air flight, hotel or rental car.
- 2.5 If you quit before the end of the current season, you forfeit the \$300 deposit and all other funds given to the San Diego Heartbreakers.
- 2.6 You will still be financially responsible for your share of other costs that the team occurs, even after you quit. Why should the rest of the team pay for you quitting?
- 2.7 The only way you will not be financially responsible for the remainder of the season is if another player on the roster (an alternate, if applicable) chooses to take your spot.

3.0 – Participation

Full team participation is a key element for a successful season. All Committed Players are expected to participate in all scheduled events.

- 3.1 Scheduled Events: Practices, games and tournaments are mandatory. You will be financially obligated to pay whether you participate or not.
- 3.2 Absences: If you cannot make a scheduled game, you must notify the Team Manager immediately to allow the Team Manager time to fill the spot.
- 3.3 Arrival at Games: You are required to arrive 45 minutes early to all games. This allows you time to get ready and for the coach to come in and talk to the team prior to the start of the game.
- 3.4 Team Meetings: Team Meetings are an important factor within the San Diego Heartbreakers. Your participation is required. This is the time and place to express concerns and/or ideas, NOT on the ice.
- 3.5 Fundraisers: Participation in team fundraisers are not required, but strongly recommended. The more money the team raises together, the less everyone will have to pay individually out of pocket.
- 3.6 Communication: The Team Manager communicates regularly with the players and coaches via email. You are responsible for providing the Team Manager with a valid email address you can be reached at during the Effective Term of this Agreement and you agree to respond to emails from the Team Manager within 72 hours of receipt.

4.0 – Code of Conduct

You agree to respect all members of the San Diego Heartbreakers, including coaches. You also agree to abide by all rules and regulations set forth by the San Diego Heartbreakers, USA Hockey and CAHA (California Amateur Hockey Association).

PLAYER SIGNATURE	DATE	PRESIDENT SIGNATURE	DATE
Player Telephone Contact		Player Email Address	

43.0 EXHIBIT 4 Coach Agreement

EFFECTIVE DATE: SEPTEMBER 1ST, 2012
SEASON: 2012-2013

END DATE: APRIL 30th, 2012

This Coach Agreement (the "Agreement" herein) is between the San Diego Heartbreakers Board of Directors and _____ print name _____. By signing this Agreement, you understand and agree to commit to coaching Team 1 of the San Diego Heartbreakers for the season listed above and to follow all of the provisions below.

Your Commitment

1. The San Diego Heartbreakers expect you to conduct yourself in a professional manner and abide by all rules and regulations set forth by USA Hockey, CAHA (California Amateur Hockey Association) and San Diego Heartbreakers.
2. You must abide by the USA Hockey Coaching Ethics Code and understand that violations may result in full or partial forfeiture of your coaching privileges.
3. You will hold a position on the Discipline Committee, under the San Diego Heartbreakers Board of Directors 1st Vice President.
4. You have the right to call team meetings; however, they need to be coordinated through the Team Manager. Decisions that are not towards coaching (off-ice), also needs to be coordinated through the Team Manager. The Team Manager is in charge of the overall decisions of the San Diego Heartbreakers with help from the Board of Directors.
5. You must come to all practices, games and tournaments on time and prepared to coach. If you must miss a practice, you will send the Team Manager and team captains a list of drill instructions for practice.
6. If you must miss a game or tournament, you will send the Team Manager an email stating all the lines, which includes power play lines and penalty kill lines. You should also send any other special instructions.
7. You will provide order on the bench. You are the Coach, and you are "in charge". Any player that is beyond your control will be handled by the discipline committee and/or the Board of Directors.
8. During game play, you will provide consistency throughout the game. This includes constantly communicating to the team which players are due to go out on the ice next.
9. Remember players are involved in hockey for fun and enjoyment.

San Diego Heartbreakers Commitment to You

The San Diego Heartbreaker players understand that you are volunteering your time and effort to help lead the team towards a National Title. The San Diego Heartbreakers agree that all players will come to tournaments, games and practices on time and ready to skate.

The team also agrees that your travel expenses will be reimbursed. Below is a list of those reimbursements:

- Airline ticket (actually cost).
- Hotel costs (divided by actual number of individuals in room).
- Car Rental (total cost including gas, divided by 4).
- Gasoline (divided by 4).
- Meals (\$30 per day that the team is out of town or \$10 per meal).

*All of the following but meals require you to submit a receipt to the Board of Directors Treasurer for reimbursement.

Any breach of this Agreement may result in the forfeiture of your funding from the San Diego Heartbreakers.

To resign as Coach and void this Agreement, you must submit an email to the Team Manager and the San Diego Heartbreakers Board of Directors, explaining the circumstances of your resignation.

HEAD COACH SIGNATURE

DATE

PRESIDENT SIGNATURE

DATE

Coach Telephone Contact

Coach Email Address

44.0 EXHIBIT 5 Jersey Order Form

Please indicate your first, second, and third choice for a jersey number.
 Numbers will be assigned by a first come, first serve basis.

Last Name:
First Name:

JERSEYS

(Prices vary depends on vendor)

White Jersey and/or Black Jersey?			
Size (M, L, XL):			
Jersey Number (First Choice):			
Jersey Number (Second Choice):			
Jersey Number (Third Choice):			
SOCKS			
YES/NO (\$12 pair)	SIZE (youth, senior)		
Home/Away			

TEAM HAT

YES/NO (\$20 ea)	White or Black

TEAM BRACELET

YES/NO (\$3 ea)

Official Use Only		
Date:	Cost:	Amt PD:
J#	Approved By:	Delivered on:

45.0 EXHIBIT 6 Loaner Jersey Agreement

I _____ agree to take responsibility for the following San Diego Heartbreakers jersey(s). I further agree that I will return the jersey(s) to the individual listed below (or designee) or I will be charged the full price of \$125 for each jersey lost. I will also be charged \$125 per jersey if returned severely damaged.

Upon return of the jersey(s) and after inspection, this form will be signed off and filed as appropriate.

signature

date

JERSEY INFORMATION

HOME # _____

AWAY # _____

ISSUED BY: _____

PRINT NAME

SIGNATURE

Official Use Only

Returned on: _____

Inspected: _____

Inspected by: _____